PRONEXUS

CONNECTING X PROFESSIONALS

GENERAL FAQ's

What is ProNEXUS?

ProNEXUS is an online marketplace from which ProNEXUS provides services (namely, the connecting of Professionals and Employers for Projects). ProNEXUS can provide Employers with Professionals for Projects on a consulting, interim, project specific and/or permanent employment basis.

What type of expertise can I access through ProNEXUS?

Our Professionals have expertise and experience across several areas, if you can't find what you are looking for please get in touch with us at support@pronexus.com.au

I'm thinking about becoming an Independent Contractor?

Great, you can negotiate your own fees and working arrangements. Once you have set up your trading structure and your relevant insurances are in place ProNEXUS can help you secure and create a pipeline of new opportunities.

You can find more information here: - https://www.ato.gov.au

I'm thinking about engaging an Independent Contractor?

You start the process at ProNEXUS by posting project details online. This includes:-

- Project type and full description of desired outcomes
- Duration
- Your budget
- Location, if applicable and, whether the project can be completed remotely.

A business may pay an independent contractor and an employee for the same or similar work, but there are important legal differences between the two. However, in simple terms, for the employee, the company withholds income tax from wages paid, for the independent contractor, the company does not withhold taxes, please ensure you are aware of your obligations (if any). For more information please refer to [FairWork Australia](#) or seek independent advice.

What industry does ProNEXUS specialise in?

ProNEXUS specialises in connecting professionals with clients across a number of industries from Defence, Engineering, FMCG through to IT&T, Banking and Finance.

What role types are available?

At this time, we are focusing on Project Management positions, however; we will be expanding this out over time.

I need support.

Contact us at support@pronexus.com.au

Can I delete my account?

Send us an email requesting to have your account deleted to
info@pronexus.com.au

PROFESSIONAL FAQ's

I'm thinking about becoming an Independent Contractor?

Great, you can negotiate your own fees and working arrangements. Once you have set up your trading structure and your relevant insurances are in place ProNEXUS can help you secure and create a pipeline of new opportunities.
You can find more information here: - https://www.ato.gov.au

I've been accepted on the platform; how do I apply for a project?

Congratulations, welcome to ProNEXUS.
The application process is easy. Before submitting your CV and/or proposal, please take a moment to thoroughly read and understand the clients' requirements. Once you have done this, you may submit a short proposal or CV that details your skills, experience, fees, availability, approach and any relevant information that may assist your application.

Can I join up as both a client and as an individual user?

Yes. You can join as a client and individual user. However, you will need to use a separate email for each account.

Can I work remotely on projects?

Each project will have specific delivery parameters, some may require time on site, time at a client's premises while others can be delivered remotely and/or flexibly. Please ensure you have read and can meet a client's requirements prior to submitting your proposal or accepting a client's offer.

You already have my CV, why do I need to complete a profile as well?

ProNEXUS uses algorithms to match skill sets and project requirements. It is important that you complete and regularly update your profile.

What happens if my proposal is accepted?

Congratulations. Once your proposal has been accepted you will need to work with the client on finalising the finer details of your contract/agreement prior to commencing any engagement.
You will also need to upload a copy of your contract against your profile.

How do I get paid?

You invoice ProNEXUS and ProNEXUS invoices the client.
Once ProNEXUS has received payment from the client you will be paid based on the terms and any milestone payments agreed with the client.

How do I get feedback on my proposals?

Whilst clients are encouraged to provide feedback, this isn't always possible, and it is at the client's discretion to elaborate as to why or why not a proposal has or has not been successful.

During the review stage, a client may request additional information on your proposal and background.

Is my profile private?

Yes, you control who can see your profile and clients will only be able to see your profile or details once you have submitted an application or proposal to them.

CLIENT FAQ's

Can anyone join ProNEXUS?

The depth and quality of our talent determines our success. We focus on working with high calibre individuals and organisations. All users are required to verify their insurance and ABN status (for independent contractors) prior to being able to engage or accept opportunities with clients.

Who can use ProNEXUS?

Anyone can use ProNEXUS. The marketplace can be used to support SME's through to the established Enterprise, whatever the need, be it a one-off project to establishing a longer-term relationship for repeat projects, ProNEXUS has the talent to support your Project needs.

How do I hire a Professional for my business?

You start the process at ProNEXUS by posting project details online. This includes:-
- Project type and full description of desired outcomes
- Duration
- Your budget
- Location, if applicable and, whether the project can be completed remotely.

How can I ensure the right Professional applies?

ProNEXUS uses algorithms to determine the most suitable skills match. Professionals with the most appropriate skills match are also notified of your project and may submit a proposal or application.

If you are not finding the right talent or have something very specific, please contact support@pronexus.com.au

Do I have to review every application?

Whilst ProNEXUS makes every effort to ensure Professionals are of a high standard and meet your requirements, we suggest you take a moment to review all applicants (time permitting) to ensure you have selected the most appropriate match.

For more complex requirements our delivery team can work with you, if you require additional support, please send an email to support@pronexus.com.au

Should I respond to every applicant?

We think it is important to maintain your employment brand and if possible to respond to all applications – the system is designed to do this in a few quick easy steps.

History tells us, Professionals value their relationships and experiences, give them something wonderful to say about your organisation or simply treat people as you would want to be treated.

Do I need to meet Professionals?

Subject to your requirements, you may choose to meet and review applicants either face to face, via video or telephone (to validate cultural/team fit if this is important).

How do I let the Professional know that I want to work with them?

Once you have selected your preferred Professional, please issue a contract/agreement that reflects the project / role, outcomes required and any other particulars.

Please ensure you have validated and reviewed any insurances where applicable.

How do I get a project started?

Once you have identified the preferred Professional, you determine the process. Please keep in mind that Professionals typically forward plan and can be highly sought after, if you find the perfect professional we advise pre-booking them.

Can I work directly with the Professional on future projects?

Yes. Great, the Professional clearly delivered against your requirements.

Please re-engage with the Professional and notify ProNEXUS.
we should have a link to the [Employer Terms](#)
Please note our terms of business state a fee is payable if the professional has been engaged during the previous 12 months.

Do I pay the Professional directly?

We invoice you for the total project/assignment cost including our fee.
Once we have received payment, we will pay the Professional(s).

How much does it cost to secure a Professional through ProNEXUS?

You determine and specify your budget when you post your project/role. ProNEXUS will charge a 15% fee in addition to the Professionals rates. Please refer to our terms here.

Should your organisation require multiple Professionals, please make contact on the below email to discuss your requirements.

Please contact support@pronexus.com.au

Who is responsible for delivering against a project / role?

Our Professionals are responsible for delivering against a clients project specification and requirements. As per Terms of Service, ProNEXUS is not responsible for the quality of work.

I have a confidential project/role, can you help me?

Before you create a project, please contact us via support@pronexus.com.au